

FAKIRAGRAM COLLEGE

FAKIRAGRAM, KOKRAJHAR, B.T.R. (ASSAM) 783345

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FIRST CYCLE NAAC ACCREDITATION 2022

CRITERION 5

5.1.4: The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



FAKIRAGRAM COLLEGE

FAKIRAGRAM, KOKRAJHAR, B.T.R, ASSAM

ANTI-SEXUAL HARASSMENT/ICC/GRIEVANCE REDRESSAL CELL POLICY GUIDELINES

As per the guidelines of the UGC and the Supreme Court, an Anti-Sexual Harassment Cell (ASHC), is also called Internal Complaints Committee (ICC),/Grievance Redressal Cell has been established at Fakiragram College in every academic session by a notification from the Principal to provide a healthy and favorable atmosphere to the Staff and students of the College. The College has entrusted the task of developing principles and procedures to prevent sexual harassment to this cell. The Cell has a guidelines and norms to advocate zero tolerance towards sexual harassment. The Cell develops measures for achieving gender equality, removal of gender discrimination, sexual harassment and other acts of gender-based violence in the college by organizing different awareness programmes and campaigns etc. the details guideline of the Cell is mentioned below:

OBJECTIVES: The objectives of the committee are:

1. To Prevent sexual harassment and discrimination against female employees/Girls students
2. To ensure a harassment-free environment in the institution.
3. To address any harassment complaint.
4. To address any complaint/grievance of students and staff of the college
5. To organize gender related legal awareness programme in collaboration with Women Cell of the College

GUIDELINES: Composition of Anti-Sexual Harassment Cell/Internal Complaint Committee/Grievance Redressal Cell

1. The Committee shall be headed by the Principal of the College who shall be designated as the "President".
2. The Cell shall have one convener and four members comprising male and female faculty of the College,
3. The Committee shall include the IQAC Co-ordinator as a member of the Cell.

POWERS AND FUNCTIONS OF THE COMMITTEE:

1. The Committee shall have the power to summon witnesses and call for documents or any information from any employee/student as and when necessary.
2. The Committee shall have the power to recommend the action to be taken against any person found guilty of sexually harassing, retaliating against/victimizing and making false charges of sexual harassment against the accused person.
3. To ensure that the mechanism for registering complaints is safe, accessible and sensitive.
4. To take cognizance of complaints about sexual harassment, conduct enquires, provide assistance and redressal to the victims, recommend penalties and take action against the harasser, if necessary.
5. To advise the competent authority to issue warnings or take the help of the law to stop the harasser, if the complainant contents.
6. To seek medical, police and legal intervention with the consent of the complainant.


Principal
Fakiragram College



4. PLANNING COMMITTEE :

Convener : Principal
Members : Mr. Sanowar Hussain, Dr. Manoranjan Roy
Dr. Adit Ch. Deka,
Mr. Manaj Kumar Brahma

Responsibilities :

- To prepare Master Plan of the College.
- To prepare and implement action plan.
- To arrange MLA/MP/Minister program, etc.

5. RESEARCH COMMITTEE :

Convener : Dr. A.C. Deka
Members : Mr. M. Roy, Mr. Manaj Kr. Brahma, Mr. Anowarul Islam,
Dr. Chhanda Saha Roy,

Responsibilities :

- To encourage and undertake research activities .

6. GRIEVANCE REDRESSAL/INTERNAL COMPLAINT COMMITTEE (ICC) :

Convener : Mr. Kuddus Ali
Members : Mr. Sanowar Hussain, Dr. Manoranjan Roy, Dr. Adit Ch. Deka,
Mr. Samaresh Nath.

Responsibilities :

- To settle all disputes/grievances arises among students and other stake holders.

7. ANTI RAGGING COMMITTEE :

Convener : Mr. R. P. Roy
Members : Mr. Samaresh Nath, Mr. Kuddus Ali, Mrs, Smita Devi
Mr. Manik Narzary.

Responsibilities :

- To ensure a ragging free environment in the College campus.

8. DISCIPLINE MAINTENANCE COMMITTEE :

Convener : Mr. Samaresh Nath
Members : Mr. Tarun Kumar Das, Mr. Anowarul Islam,
Mrs. Smita Devi, Mr. Hasmot Ali.

Responsibilities :

- To ensure maintenance of discipline in the College Campus.


Principal
Fakiragram College



FAKIRAGRAM COLLEGE
FAKIRAGRAM, KOKRAJHAR, B.T.R, ASSAM
Anti-Ragging Committee Policy Guidelines

The Anti- Ragging Committee has been established at Fakiragram College in every academic session by a notification from the Principal to provide a ragging free environment in the College Campus. As per the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 the Guidelines of Anti -Ragging Committee is prepared as follows:

Objectives:

1. To prohibit any conduct of students which causes or likely to cause of ragging.
2. To prevent the occurrence of ragging and
3. To recommend for punishing those who indulge in ragging as provided in UGC Regulation and appropriate law in force.

Guidelines :

Composition of Anti -Ragging Committee

1. The Committee shall be headed by the Principal of the College who shall be designated as the "President".
2. The Anti Ragging Committee shall have one convener and five members
3. The Committee shall have the diverse mix of membership in terms of levels as well as gender.

Duties and Responsibilities of Anti -Ragging Committee:

The followings are the duties and responsibilities of the Anti- ragging Committee

1. To ensure compliance with the provisions of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as the provisions of any law for the time being in force concerning ragging.
2. To maintain vigil, patrolling functions and shall remain alert and active at all times.
3. To make surprise visits in hostels and other places vulnerable to incidents of ragging.
4. To ensure a ragging free college campus.

Action to be taken by the Head of the Institution:

On receipt of the recommendation of the Anti-Ragging Committee or receipt of any information concerning any reported incident of ragging, the Head of the Institution shall immediately determine if a case under the penal laws is made out and if so, proceed to file First Information Report (FIR) with the police within twenty four hours of receipt of such information.

The Head of the Institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti- Ragging committee and Nodal officer of the affiliating University.

Principal
Fakiragram College



Dt. 20/09/2018

Today Grievance Redressal Cell Meeting held on 20/09/2018 at 2:00 PM in the College premises.

The meeting is Presided over by Mr. Kuddus Ali, Convener of the Grievance Redressal Cell, Fakiragram College.

Signature of the attended Members

- (1) Mr. Kuddus Ali
- (2) Sanowar Hussain
- (3) Manojit Barua
- (4) Sanowar Hussain
- (5) Aditi Chandra Deka

The meeting discussed about the grievance raised by Bipasha Roy a student of B.A 5th Semester against Miss Susonita Saha Roy a student of B.A 5th Semester of Fakiragram College and resolved following.

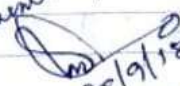
Resolution no. 1 →


The meeting resolved that Miss Susonita Saha Roy should seek apologise from Bipasha Roy for her mistake and should submit an undertaking stating such type of guilty never be done in future.

Resolution 2 →

It is resolved that The Grievance Redressal Cell action taken report to be submitted to the Principal for necessary action.

The meeting ended with vote of thanks.

Countersigned

20/9/18
Principal
Fakiragram College


20/09/18
Convener,
Grievance Redressal
Cell,
Fakiragram College.



Dt: 09/09/2021

On 09/03/2021 Tuesday a meeting of Grievance Redressal Cell held under President ship of Mr. Kuddus Ali at 2:30 P.M. in the college premises.

Signature of attended members

- (1) Mr. Kuddus Ali
- (2) Lemonesh Saig
- (3) Sarwan Husein
- (4) Adit Chandra Dey
- (5) Manoranjan

The meeting discussed about the grievance raised by Mr. Debojyoti Urao a student of B.A 3rd Sem., and Mr. Hirakjyoti Roy a student of B.A 1st Sem. and Mr. Monkish Sutra dhan a student of B.A 1st Sem. against Mr. Saiful Islam a student of B.A 5th semester of Fakiragram College and resolved following.

Resolution no 1:- The meeting resolved that Mr. Saiful Islam is guilty by defaming college through social media using some un official words against Fakiragram College. He has confessed his fault in front of grievance Redressal Cell, attended members and given in written. on the base of his confession it is decided that Mr. Saiful Islam should be debar from his Portfolio of Fakiragram College Students' Union where he was declared the Contested winner in minor games Portfolio.

Resolution no 2: It is resolved that the grievance Redressal Cell action taken



report to be submitted to the Principal of Fakiragram college for necessary action.

The meeting ended with vote of Thanks

Countersigned

[Signature]
09/03/2021

Principal
Fakiragram College

[Signature]
09/03/2021

Convener,
Grievance Redressal Cell,
Fakiragram College.

A brief survey of the situation



Dt:- 28/10/2021

Redressal

Today grievance cell Meeting held on 28/10/2021 at 2:00 PM in the college premises.

The meeting is presided over by Mr. Kuddus Ali, Convener of the grievance Redressal cell, Fakiragram College.

Sign. of the attended Members.

- (1) Mr. Kuddus Ali
- (2) Jamonesh Das
- (3) Sanwar Hussain
- (4) Adit Chandra Deka
- (5) Manoranjan Roy

The meeting discussed about the complaint raised by Mohibul Haque and others students against Mr. Debjoyoti Das a student of 5th semester Fakiragram College and resolved the following.

Resolution no-1 → The meeting resolved that Mr. Debjoyoti Das should seek apologise from Mr. Mohibul Haque and all teachers and students for his mistake and given an undertaking stating such type of guilty never be done in future.

Resolution no-2: → It is Resolved that Grievance Redressal cell an action taken report to be submitted to the Principal for necessary action.

The meeting ended with vote of thanks.

Countersigned

28/10/21
Principal
Fakiragram College

28/10/21
Convener
Grievance Redressal cell
Fakiragram College



DT:- 21/05/22

A meeting grievance Redressal held on 21/05/22 at 2:00 PM in the college premises.

The meeting is presided over by Mr. Kuddus Ali, convenor of the Grievance Redressal Cell, Fakiragram College.

Sign. of the attended members.

- (1) Mr. Kuddus Ali;
- (2) Jamanesh Roy
- (3) Sarowar Hussain
- (4) Adit Chandra Deka
- (5) Manoranjan Roy.

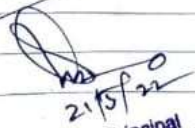
The meeting discussed about the grievance raised by Hirokijoti Roy (Secy. Social Service, FCSU) against Mr. Sanidul Ali a student of VI Semester, Fakiragram College, and resolved the following.

Resolution No 1 → The meeting resolved that Mr Sanidul Ali should seek apologise from Mr. Hirokijoti Roy for his mistake and promised that he should never be done such type of guilty in future.


Resolution No 2 → It is resolved that Grievance Redressal Cell an action taken report to be submitted to the Principal for necessary action.

The meeting ended with vote of thanks.

Countersigned


21/5/22

Principal
Fakiragram College


Convenor, 21/5/22

Grievance Redressal
Cell
Fakiragram College.