

# FAKIRAGRAM COLLEGE

FAKIRAGRAM, KOKRAJHAR, B.T.R. (ASSAM) 783345

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FIRST CYCLE NAAC ACCREDITATION 2022

## CRITERION 6

### Internal Quality Assurance System

6.5.1: Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



Academic Committee Meeting : ①  
Held on 11.03.2015 in the Chamber of the Principal

The meeting is presided over by Mr. Chan Miahr Ahmed, Principal (i/c), Fakiragram College. The following agenda are discussed in the meeting and adopted resolution thereon.

Agenda of the Meeting:

- ① Holding of Sessional Examinations/2015
- ② Misc.

Signature of the Attended persons:

1. Brij Mohan Sharma
2. Sanowar Hussain
3. Manojan Roy
4. John Jubraj Lalany
5. Prabir K. Bar.
6. Adit Chandra Deka
7. Hymat Ali
8. ~~Sanjiv~~
9. Chittaranjan Bargarary
10. Manoj Kumar Borah
11. Jaya Dey

Resolution No:1 - It is resolved that the ~~sessional~~ ~~examinations~~ ~~2015~~ for Semester-I, Semester-IV and Semester-VI to be held from 16th April/2015. All Heads of the Deptt. are entrusted with the task of preparing master copy of the question paper.

Resolution No:2: Resolved that an A.O.C to be appointed to conduct the sessional Examinations smoothly.

Resolution No:3: It is decided unanimously that concerned subject Teachers are not to be allowed for invigilation duty.





Meeting of the Academic Council : (2)  
Held on 20.06.2015 in the office of the Principal

The meeting is held under the presidency of Mr. Chiam Miah Ahmad, Principals & President to the Academic Council. The following agenda are discussed and adopted resolution thereon.

### Agenda of the Meeting:

1. Assessment of classes held during last semester session.
2. Steps to be taken for holding regular classes in the next session.
3. Misc.

### Signature of the attended persons:

1. Aditi Chandra Debn
2. Janowal Hussain
3. Manojanjan Roy
4. Prabir Kumar
5. Jaya Dey
- 6.
- 7.
- 8.
9. Gayatri Das
10. Namaj Kumar Brahma
11. Kuddus Ali

### Resolution No-1

Assessment of classes during the last semester session is made and the attended persons expressed their views for improvement of academic environment of the college.

② - Academic Council Meeting -  
18.03.2016 at 10.00 AM in the  
conference Hall.



In the College timely. Teachers are to  
engaged themselves in academic activities.

Resolution 10-3:

It is resolved that the sessional exams  
for 2nd, 4th and 6th Semester classes is  
to be scheduled from 01.04.2016. Heads  
of the Department are to conduct the  
examinations of respective Departments.

Resolution 10-4:

It is resolved that departmental  
seminar may be organised debarwise in  
a suitable time so that students can  
earn knowledge about seminar present.

After offering vote of thanks the  
President declared the meeting is over.

Approved  
11.3.16  
Principal  
Lakshminarayana College



Academic Committee Meeting - 4  
held on 05.09.2016 at 4:00 P.M. in the  
Principal's chamber.

The meeting is presided over by  
Mr. Chan Miah Ahmed, Principal &  
Chairman of the Academic Committee. The  
following persons attended in the meeting.

Sign. of Attended persons:

1. Chan Miah Ahmed
2. Mamtanjya
3. Aditi Chandra Debnath
4. Samanta Ananta
5. (Name illegible)
- 6.
7. (Name illegible)
8. (Name illegible)
9. Harmol Ali
10. Manoj Kumar Borah
11. Jaya Dey
- 12.

The attended members discussed various  
issues related to academic activities and  
adopted the following resolutions.

Resolution No- 1:

It is resolved that students of B.A.  
Semester-I - having 0% (zero percentage) of  
class attendance will not to be allowed to  
fill up their examination forms for appearing  
 ensuing examination /2016 with a view to improvement  
of academic environment.

Administrative Committee Meeting  
held on 02.09.2016 at 4:00 P.M. in the  
conference hall.



Resolution No. 2:

It is unanimously decided that students of B.A. Semester I having below 30% of class attendance will have to pay a fine of Rs. 1200/- (one thousand two hundred) only to fill up their examination forms for appearing at the ensuing examination/2016.

Resolution No. 3:

Resolved that students of Semesters - III & IV having below 30% of class attendance will have to pay Rs. 1000/- (Rupees one thousand) as fine.

The meeting ended with vote of thanks from the chair.

Approved

5.9.16  
Principal  
Fakirgram College



Academic Committee Meeting: 5  
held on 7.11.2016 at 12:30 P.M. in the  
Chamber of the Principal

The meeting is presided over by  
Mr. Chon Miah Akmal, Principal & Chairman  
to the Academic Committee

### Sign of attended persons

1. Sanowal Hossain
2. Badat Karmakar
3. Adit Chandra Deka
4. Prabir K. Bar
5. Haamid Ali
6. Manoranjan Bar
7. Joya Dey
8. Rajendra K. Bar
9. Chon Miah Akmal
10. John Jubraj Bhowmik

The following resolutions are adopted in  
the meeting.

### Resolution No - 1

It is resolved that in case of the students  
of Semester - III & IV candidate having class  
attendance of 10% to 29% have to submit  
an undertaking stating that he/she will  
increase his/her class attendance in remaining  
teaching days. On this condition they are  
allowed to fill up their examination form.  
But students having class attendance below



Academic Committee Meeting  
Date: 11/11/2020  
Time: 11:00 AM



10% percentage will now also be allowed with a fine of Rs. 1000/- and an undertaking as stated above.

Resolution No. 2:

It is unanimously resolved that in case of the students of semester - I students having 10% to 29% of the attendance will also be allowed to fill up the examination form on payment of a fine of Rs. 1000/- with an undertaking stating as mentioned under Resolution No. 1.

The president of the meeting requests all the attended members to cooperate with the college authority for creating a healthy academic environment and after offering vote of thanks to the attended persons by the convenor, the president declared the meeting is over.

Approved

*[Signature]*

*[Faint, mostly illegible handwritten notes at the bottom of the page.]*



6th Sitting of Academic Committee  
held on 09/02/2017 at 12:30 p.m. in the IQAC room.

The meeting is presided over by Mr. Chan Miah Ahmed, Principal & Chairman to the Academic Committee.

Signs of the attended members:

1. Chan Miah Ahmed
2. Manojan Roy
3. Adit Chandra Deka
4. Abhishek Kumar
5. Pratik Mahan Sharma
6. Harshit Das
7. Manoj Kumar Pradhan
8. Sanowar Hussain
9. Chittanandan Baryary
10. Daya Dey
11. Prabir K. Das

The Principal welcomes all the attended members in the meeting. After a thorough discussion the following resolutions are adopted.

Resolution No-1:

It is unanimously resolved that all the Head of the Departments be well take initiative for improvement of academic atmosphere in the college.

Resolution No-2:

Resolved that sms be given to all students for increase of class attendance in the last week of Feb/2017.

Resolution No-3:

It is resolved that the students top ten students from each semester having more than 75% of class attendance be given a cash reward of Rs. 3000/-



... (Rupees Three Thousand) only with a view to encouraging class attendance among the students.

Resolution No-4:

It is unanimously decided that students having below 25% of class attendance will have to pay fine as mentioned under:

- Semester-II:
- 0% to 9% discollegiate
  - 10% to 20% @ 2000/-
  - 21% to 30% @ 1000/-
  - 31% to 39% @ 500/-
  - 40% and above - No fine

Semester - IV & V:

- 0% to 9% @ 1500/-
- 10% to 29% @ 1000/-
- 30% and above - No fine

After presidential speech, a vote of thanks to the President declared the meeting over.

Approved  
9/2/12  
Principal  
Fakirgram College



Academic Committee Meeting : 7  
held on 12/4/17 at 1:00 p.m. in the IQAC office

The meeting is presided over by Mr. Chan Miah Ahmed, Principal & Chairman to the Academic Committee.

Sign. of attended members:

1. Chan Miah Ahmed, Principal
2. M. Anwarul Karim, Head of Dept. of English
3. Adit Chandra Deka, ASM
4. Harmit Ali, Dept. of History
5. John Jubraj Lalong
6. Chitranjan Barmajary
7. Jaya Dey
8. Bijit Mohan Sharma
9. Prabir K. Barua
10. Madal Karmakar
11. Sanwar Hussain, Dept. of Education

The attended members discuss regarding result position of Semester-I & Examination and adopted the following resolutions:

Resolution No-1: Resolved that the NODs of the Departments be entrusted with the responsibility to look <sup>after</sup> ~~over~~ classes of the respective department so that all the classes are held regularly as per class routine.

Resolution No-2: Resolved that special care be taken about the students so that pass percentage is increased. Students to be motivated more and more for study.

Resolution No-3: Resolved that Orientation Programme for



the students be arranged twice in a semester session to inspire them <sup>part</sup> to create a reading habit amongst themselves.

Resolution no-4: Resolved that felicitation to the first class holders be given annually in the special Freshmen's Day by the college authority.

Resolution no-5: Resolved that the name of the first class holders in the 6th Semester B.A. be focussed through wide publicity by the ICAC.

Resolution no-6: Resolved that a selection list for admission be prepared each session on the merit basis.

After the Presidential speech the meet is declared over.

Approved

18/1/17

Principal  
Fakirgram College



#### ACADEMIC COMMITTEE MEETING

Held on 07.08.2017 at 2:30 p.m. in the Conference Room

The meeting is held under the presidentship of Mr. Chan Miah Ahmed, Principal, Fakiragram College

#### Agenda of the Meeting:

1. Introduction of Add on/Certificate Courses for the session 2017-18
2. Misc.

#### Signature of the attended members:

1. Chan Miah Ahmed
2. Sanowal Hussain
3. Manoj Kumar Roy
4. Adit Chandra Deka
5. Chittaranjan Dasgupta
6. Homof Aci
7. Badal Kumar
8. Joya Dey
9. John Jubny Edong
- 10.
11. Manoj Kumar Borahma

The Principal welcomes all the members of the Academic Committee and placed the agenda of the meeting for discussion. After elaborate discussion the following resolutions are adopted unanimously.

#### Resolution No. 1:

The meeting decided to introduce the following Add on/Certificate Courses in various subjects with minimum 30 hours duration for the academic session 2017-18 considering the greater interest of the students. The HODs of the Department are authorized to select Course Coordinator for the same.

#### List of Add on/Certificate Courses:

1. Content Writing on Short story and Novel in Bengali
2. Globalization, Economic Growth and Stability
3. Important Historical Places of Undivided Goalpara District
4. Women Entrepreneurship
5. Study of Bodo Culture in B.T.A.D
6. Assamese Grammar and Use -in writing with spelling system
7. Certificate Course in Communicative English
8. Natural Tourism Places of B.T.A.D. Area
9. Folk Religion and Tradition
10. Research Methodology in Education

Resolution No 2: Resolved that the Add on/Certificate Courses be conducted by the Course Coordinator.

The meeting ended with Vote of Thanks from the Chair.

Approved

Principal

Fakiragram College

Principal

Fakiragram College

Academic Committee Meeting : (8)  
held on 6.9.17 in the Library

The meeting is presided over by Mr. Chan Miah Ahmed, Principal and Chairman to the Academic Committee. Discussion was made on the following agenda and adopted resolution thereon.

Agenda of the Meeting:

- ① Holding of 1st, 3rd and 5th Semester Sessional Examinations
- ② Evaluation and certification of results of the Sessional Exam
- ③ Misc.

Sign. of attended members

1. Chan Miah Ahmed

2. Sanowar Hussain

3. Manoranjan Ray

4. Manoj Kumar Pradhan

5. Manoj Kumar Pradhan

6. Harmita Devi

7. Prabir Kr. Sen

8. Madal Karanika

9. Jaya Dey

10. Smita Devi

11. John Jubay Wang

The attended members discussed on the agenda of the meeting and adopted following resolutions:

Resolution NO- 1:

Resolved that sessional examination of 1st, 3rd and 5th Semester - Bc held from 18th Sept to 23rd September/2017. Question setting and printing to be done by the respective departments.

Resolution NO. 2:

It is resolved that after completion of

③: pr...  
... in the library



Sessional examinations results  
to be notified within 10 days  
by the respective departments:

Resolution no - 3:

Resolved that initiative to be taken  
by the Head of the Department for holding  
regular classes in their respective Department.  
Attendance of the students be counted  
monthly and the Head of the Department  
shall arrange to award attendance marks  
to the students as per university rule.

After Presidential speech - the  
meeting is declared over:

Approved

*[Signature]*  
6/7/19

Principal  
Sakragram College





Academic Committee Meeting: ③  
held on 26.03.2018 at 1:15 pm. in The Principal's Chamber

The meeting is presided over by Mr. Chan Miah Ahmed, Principal & Chairman to the Academic Committee  
Agenda of the meeting:

- ① Holding of classes regularly.
- ② Holding of 2nd, 4th and 6th Sem. Sessional Exam/12
- ③ Publication of Departmental Wall Magazine.
- ④ Misc.

Sign of the attended members:

- ① Ganowar Hussain
- ② Manoj Kumar Pradhan
- ③ Adit Chandra Deka
- ④ Badal Kumar Das
- ⑤ Manerajan Roy
- ⑥ Chan Miah Ahmed
- ⑦ Jaya Dey
- ⑧ Prabir K. S.
- ⑨ Haaret De.
- ⑩ John Jubraj Wang

Attended members discussed the agenda of the meeting and after a thorough discussion following

Approved  
26/4/18



All resolutions are adopted.

#### Resolution No: 1

It is resolved that all heads of the Department be entrusted with the responsibility of looking after the classes of their respective departments so that all classes are held regularly.

#### Resolution No: 2

It is decided that 2nd, 4th and 6th semester sessional examination/2018 will be held from 7/4/18 to 13/4/18 as per programme to be prepared by the Principal.

#### Resolution No: 3

Resolved that publication of Department Wall Magazine be completed by the respective departments within 30th April/2018.

#### Resolution No: 4

Resolved that all faculties be instructed to arrive in the College before 10:30 a.m. and not to depart from College before 2:00 p.m. for greater interest of the students as well as the College.

The meeting ended with the vote of Thanks from the Chair.

Approved

26/4/18

Principal  
Fakirgram College



### ACADEMIC COMMITTEE MEETING

Held on 06.08.2018 at 2:00 p.m. in the Conference Room

The meeting is held under the presidentship of Mr. Chan Miah Ahmed, Principal, Fakiragram College

#### Agenda of the Meeting:

1. Introduction of Add on/Certificate Courses for the session 2018-19.
2. Misc.

#### Signature of the attended members:

1. Chan Miah Ahmed
2. Sanwar Hussain
3. Badal Karanakar
4. Adit Chandra Deka
5. John Jibraj Islam
6. Chitrayan Babugany
7. Hasnat Ali
- 8.
9. Manoj Kumar Roy
10. Jaya Dey
11. ~~John~~ Manoj Kumar Barua

The Principal welcomes all the members of the Academic Committee and placed the agenda of the meeting for discussion. After elaborate discussion the following resolutions are adopted unanimously.

#### Resolution No. 1:

The meeting decided to introduce the following Add on/Certificate Courses in various subjects with minimum 30 hours duration for the academic session 2018-19 considering the greater interest of the students. The HODs of the Department are authorized to select Course Coordinator for the same.

#### List of Add on/Certificate Courses:

1. Fundamentals of Translation from English to Bengali
2. Understanding International Relations
3. Arts and Architecture in Ancient Assam
4. Taxation and its Calculation
5. Bio-data writing in Bodo language
6. Assamese language in Printing and Publishing Media
7. Cultural Tourism in B.T.A.D. Area
8. Certificate Course in Creative writing
9. Folk Art of Assam
10. Public Speaking

Resolution No. 2: Resolved that the Add on/Certificate Courses be conducted by the Course Coordinator.

The meeting ended with Vote of Thanks from the Chair.

Approved

  
Principal

Fakiragram College

Principal  
Fakiragram College

Academic Committee Meeting: ⑩  
held on 14.09.2018 at 2:00 p.m. in the  
Conference Room

The meeting is held under the President-  
ship of Mr. Chan Miah Ahmad, Principal & Chairperson  
of the Academic Committee.

Agenda of the Meeting:

- (1) Assessment of classes held during the month of August
- (2) Holding of B.A. Ist, 3rd and 5th Semester Sessional  
examination/2018
- (3) AOB.

Sign of the attended members:

1. Chan Miah Ahmad, Principal
2. Sanwar Hussain
3. Manoj Kumar Pralim
4. Mandarajin Ray
5. Dr. Adit Chandra Deka
6. Jaya Dey
7. Prabir K. Bar
8. Hasmat Ali
9. John Jubraj Bhang
- 10.

Attended persons discussed the above mentioned  
agenda elaborately and adopted the following  
resolutions.

Resolution No. 1: An assessment on the classes  
held during the last month is made. All HODs  
expressed their opinion regarding the classes  
held during last month. After a thorough  
discussion it is resolved that stress to be

Academic Committee Meeting  
held on 14.09.2018 in the  
Conference Room



given on regularity of classes.

Resolution No. 2: It is unanimously resolved that B.A. 1st, 3rd and 5th Semester Sessional examinations/2018 to be held in the first week of October/18. The Principal is requested to issue a notice with the programme shortly. HODs are to conduct the same.

Resolution No. 3: Resolved that all Heads of the Department are requested to look into the classes of the respective Departments.

After a Residential Speech and vote of Thanks the meeting came to an end.

Approved.

14/9/18  
Principal  
Fekirgram College



Academic Committee Meeting : ①  
Held on 19/02/2019 at 2:00 p.m. in The Conference Room

The meeting is presided over by Mr. Chan Miah Ahmed, Principal & Chairman to the Academic Committee.

Agenda of the meeting:

- (1) Improvement of Academic atmosphere of the College
- (2) Increase students attendance in the class.
- (3) Holding of B.A. 2nd, 4th and 6th Semester Sessional examination / 2019.
- (4) Misc.

Signs of the attended members:

1. Chan Miah Ahmed, Principal
2. Manoj Kumar Brahma
3. Manojkumar Roy
4. Sanowar Hussain
5. Dr. Adit Chandra Jena
6. Jaya Dey
7. Prabir K. S.
8. Harmit K.
9. John Tubunhant
- 10.

The Principal welcomes the attended members in the meeting. All the above mentioned agenda are discussed in the meeting and adopted resolutions thereon as follows:

Resolution No: 1 - Resolved that the academic atmosphere of the College be improved. All faculty members must do their respective duties regularly.



So that all classes to be held as per programme notified. Various initiative be taken by the heads of Department with a view to improve academic atmosphere of the College.

Resolution No-2: It is unanimously resolved that with a view to increase student's attendance in the classes 75% class attendance must be followed in case of the students of B.A. 2nd and 4th Semesters having major. Students whose class attendance below 75% must produce a recommendation from the respective heads of the Department at the time of form fill up for appearing examination / 2019.

Resolution no-3: Resolved that B.A. 2nd, 4th and 6th Semester sessional examinations will be held from 8th April / 2019 as per programme <sup>to be</sup> notified by the Principal.

Resolution No-4: It is resolved that concern HODs will conduct their sessional exam/19 done earlier.

With the vote of thanks the meeting come to an end.

Approved

  
Principal  
Fakirgram College



### ACADEMIC COMMITTEE MEETING

Held on 12.08.2019 at 1:30 p.m. in the Conference Room

The meeting is held under the presidentship of Mr. Chan Miah Ahmed, Principal, Fakiragram College

#### Agenda of the Meeting:

1. Introduction of Add on/Certificate Courses for the session 2019-20
2. Misc.

#### Signature of the attended members:

1. Chan Miah Ahmed
2. Sarwanjyoti Sarwanjyoti
3. Adit Chandra Deka
4. Manoj Kumar Ray
5. Jaya Barua
6. Hasmat Ali
7. Chittaranjan Baragayary
8. Badal Karanika
9. John Jubraj Dhang
- 10.
11. Manoj Kumar Brahma

The Principal welcomes all the members of the Academic Committee and placed the agenda of the meeting for discussion. After elaborate discussion the following resolutions are adopted unanimously.

#### Resolution No. 1:

The meeting decided to introduce the following Add on/Certificate Courses in various subjects with minimum 30 hours duration for the academic session 2019-20 considering the greater interest of the students. The HODs of the Department are authorized to select Course Coordinator for the same.

#### List of Add on/Certificate Courses:

1. Rural Development Programme in Assam
2. Population, Income, Poverty and Policy
3. How to Write Bangla Feature and Short Story
4. Editing and Proof Reading in Bodo Language
5. Romantic Assamese Poetry and Poet with special refererice to Poet Raghunath Choudhury.
6. Ethnic Tourism of B.T.A.D. Area.
7. The Folk and its Scope
8. Business English skills
9. Glimses on the Ahom Kings
10. Device and Strategies in Teaching
11. Spoken English

Resolution No 2: Resolved that the Add on/Certificate Courses be conducted by the Course Coordinator.

The meeting ended with Vote of Thanks from the Chair.

Approved  
Principal

Fakiragram College  
Principal  
Fakiragram College





Academic Committee Meeting: (12)  
 held on 16/9/2019 in the Principal's Chamber  
 at 12:30 p.m.

The meeting is presided over by Mr. Chan  
 Miah Ahmed, Principal & Chairman of the Academic  
 Committee.

Agenda of the meeting:

- ① Holding of Sessional Examinations/2019  
 for 1st, 3rd & 5th Semesters.
- ② Improvement of Academic Environment in  
 the College.
- ③ Misc.

Sign. of the attended persons:

1. Chan Miah Ahmed, Principal
2. Sanowar Hussain
3. Manoranjan Roy
4. Dr. Hamid Ali
5. Badal Karmakar
6. Smita Devi
7. John Jubay Khan
8. Chitranjan Borah
9. Manoj Kumar Brahma
10. Joydoley
11. Prabir K. Sin

The convenor of Academic Committee Mr.

Sanowar Hussain welcomes the attended  
 members in the meeting and explains the  
 purpose of the meeting. After the  
 discussion the following Resolutions are  
 adopted in the meeting.

Resolution No-1: It is unanimously resolved

Academic Committee Meeting  
Held on 16/9/19 at 12:30 P.M.



that the Sessional Examinations for B.A. 1st Sem, 3rd Sem and 5th Sem be held from 29/9/19 to 4/10/19. The marks pattern will be as university guideline.

Resolution No. 2 - It is resolved that academic atmosphere of the College be improved than this. All HODs are entrusted with the responsibilities to look after the classes <sup>of other activities</sup> of respective departments.

Resolution No. 3: Resolved That all HODs are to conduct the sessional examinations / 2019 (Sept).

The meeting came to an end with the concluding suggestions from the Principal.

Principal

16/9/19

Principal  
Fakirgram College



Academic Committee Meeting: (13)  
held on 15.03.2020 in the Principal's chamber  
at 2:00 p.m.

The meeting is presided over by  
Mrs. Chan Miah Ahmed, Principal cum Chairman  
to the Academic Committee.

Agenda of the meeting:

① 2nd, 4th and 6th Semester Sessional Exam/20

② Miscellaneous

Signs of the attended members.

1. ~~Head of Institution~~
2. Sarwanth Kumar
3. Hromot Bar
4. Chittaranjan Bhangui
5. Prabir K. Bar
6. Atul Chandra Deka
7. Manoj Kumar Brahma
8. Manoranjan Roy
9. John Jubin Wang

The Convener of the Academic Committee  
welcomes the members attend in the meeting.  
He also explained the objectives of the meeting.  
After a long discussion the following resolutions  
are adopted in the meeting.

Resolution No: 1 - Resolved that the  
sessional examination of 2nd, 4th and  
6th Semester will be started from  
April 1, 2020 as per programme to be  
notified by the principal. All Heads of

MJO



of the department agree to conduct the seasonal examination of their respective departments.

Resolution No. 2:

It is unanimously resolved that all faculty members be aware to complete the syllabus before commencement of the End Semester Examination.

The meeting came to an end with vote of thanks from the chair.

Approved

*[Signature]*  
24/1/20

Principal  
Fakirgram College

Resolution No. 1 - I have mentioned  
has that kind of notification  
with details of the department  
and the examination of the  
department of the faculty of  
the college.



#### ACADEMIC COMMITTEE MEETING

Held on 09.10.2020 at 2:30 p.m. in the Conference Room

The meeting is held under the presidentship of Mr. Chan Miah Ahmed, Principal, Fakiragram College

#### Agenda of the Meeting:

1. Introduction of Add on/Certificate Courses for the session 2020-21
2. Misc.

#### Signature of the attended members:

1. Chan Miah Ahmed
2. Adit Chandra Deka
3. Sanwar Hussain
4. Badal Barman
5. Chittabon Barman
6. Hamet Mij
7. Manojan Roy
8. Jaya Dey
9. John Suboj Mony
- 10.
11. Manoj Kumar Brahma

The Principal welcomes all the members of the Academic Committee and placed the agenda of the meeting for discussion. After elaborate discussion the following resolutions are adopted unanimously.

#### Resolution No. 1:

The meeting decided to introduce the following Add on/Certificate Courses in various subjects with minimum 30 hours duration for the academic session 2020-21 considering the greater interest of the students. The HODs of the Department are authorized to select Course Coordinator for the same.

#### List of Add on/Certificate Courses:

1. English Language Teaching
2. The Importance of Folklore and its Studies
3. Acting in Drama
4. Tourist Places of BTC Area.
5. Historical Monuments of Kokrajhar and Dhubri District
6. How to Prepare Seminar Papers
7. Montessori Teaching Methods (Pre Primary and Primary Level)
8. Human Rights in Assam
9. Bodo Folk Songs and Folk Tales
10. Data Analysis and Use of IT Tools
11. Spoken English

Resolution No 2: Resolved that the Add on/Certificate Courses be conducted by the Course Coordinator.

The meeting ended with Vote of Thanks from the Chair.

Approved

  
Principal

Fakiragram College

Principal  
Fakiragram College



### ACADEMIC COMMITTEE MEETING

Held on 13.09.2021 at 3:00 p.m. in the Conference Room

The meeting was held under the presidentship of Mr. Chan Miah Ahmed, Principal, Fakiragram

#### Agenda of the Meeting:

1. Introduction of Add on/Certificate Courses for the session 2021-22
2. Misc.

#### Signature of the attended members:

1. Chan Miah Ahmed
2. Adit Chandra Deka
3. Sarwan Dey
4. Manoj Kumar Bora
5. John Chitra Bora
6. Chitamban Chitamban
7. Hamet A.
8. Badal Choudhury
9. Jaya Dey
- 10.
11. Manoj Kumar Bora

The Principal welcomes all the members of the Academic Committee and placed the agenda of the meeting for discussion. After elaborate discussion the following resolutions are adopted unanimously.

#### Resolution No. 1:

The meeting decided to introduce the following Add on/Certificate Courses in various subjects with minimum 30 hours duration for the academic session 2021-22 considering the greater interest of the students. The HODs of the Department are authorized to select Course Coordinator for the same.

#### List of Add on/Certificate Courses:

1. Poem Recitation Skills on Rabindranath Tagore
2. Indian Government and Politics
3. Growth and Development of Art and Architecture during Ahom Period
4. Self Help Groups and its revolution in BTR
5. Translation Work
6. Agro Tourism in B.T.A.D. Area
7. Spoken Bodo
8. Spoken English
9. Folklore in Modern World and its Globalization
10. Project Writing Skills
11. Human Rights in Assam
12. How to Write Bangla Feature and Short Story
13. Data Analysis and Use of IT Tools
14. Historical Monuments of Kokrajhar and Dhubri District
15. Bodo Folk Songs and Folk Tales

Resolution No 2: Resolved that the Add on/Certificate Courses be conducted by the Course Coordinator.

The meeting ended with Vote of Thanks from the chair.

Approved

  
Principal

Fakiragram college

Principal  
Fakiragram College



### Academic Committee Meeting

held on 07.11.2021 at 1:30 p.m. in The Conference Room.

The meeting is presided over by Dr. Cham Miah Ahmed, Principal cum Chairman to the Academic Committee.

#### Agenda of the meeting:

- 1) Regarding Syllabus of Badli Land University
- 2) To increase Students Attendance in The class.
- 3) Misc.

#### Sign. of The attended persons:

1. Badol Karim
2. Samrat Khan
3. Husmat Ali
4. Chittaranjan Bandyopadhyay
5. Manoranjan Das
6. Adit Chandra Deka
7. Manoj Kumar Brahma
8. Prabir, K. Das
9. Cham Miah Ahmed
10. John Jobay Wang
- 11.

The convenor of the Academic Committee welcomed all the attended members in the meeting and explained the purpose of the meeting. After a thorough discussion the following resolutions are adopted.

#### Resolution No 1:

All The attended members discussed about the syllabus of various departments

Digitally signed by Cham Miah Ahmed



under the cross semester system.  
After a thread based discussion  
it is unanimously resolved that  
if any suggestions/modifications/  
alteration of syllabus is required  
then respective HoDs are to  
submit their observations on  
syllabus to the Principal for  
forwarding to the competent  
authority of The West Bengal University  
within a short span of time.

Resolution No: 2: Resolved that  
all HoDs/faculties are to <sup>keep</sup> keep  
interest in students' Attendance.  
All faculties are suggested to  
adopt use smart classroom  
at least one class in a week  
for per faculty. Further, it is  
resolved to keep direct contact  
with the students/guardians for  
greater interest of the students.

Resolution No: 3: Resolved that regular  
classes be held as per programme  
notified.

The meeting ended with vote of  
Thanks from the Chair.

Approved



Principal  
Fakiragram College



Academic Committee Meeting  
held on 7th June 2022 in the Conference room  
at 1.30 p.m.

The meeting is presided over by Dr. Chan Miah Ahmad, Principal & Chairman to the Academic Committee.

Agenda of the meeting:

1. Holding of the Sessional Exam/2022 for 6th Semester.

2. Improvement of Academic Environment.

Misc.

Signs of the attended Person.

1. Chan Miah Ahmad
2. Rubiz M. Su.
3. Sanowal Hussain
4. Manaj Kumar Borahma
5. Chikrayan Bargayary
6. Adit Chandra Deka
7. Jaya Day
8. ~~Indira~~ Febuy Palang
9. Badat Karamat
10. Hamet Ali

With the warm welcome is extended to the all  
Concerned members by the Convener of the Academic  
Committee, and holding valuable discussion about  
the improvement along with the Jeshonal exams  
for the six semesters students following resolution  
is taken of.

Resolution no.1 Resolved that the Jeshonal examination  
of 6th semester will be started from 13-06-2022 as  
per programme to be notified by the principal. All  
heads of the department are to conduct the  
Jeshonal examination of their respective department.

Resolution no.2 It is further resolved  
that all faculty members have to initiate with  
their responsible activities for their assigned academic  
affairs for the improvement of good learning academic  
environment to the college.

With the valuable speech delivered by  
the principal the meeting is come to an end.

Approved  
  
2/6/22  
Principal  
Fakhragram College



## Academic Committee Meeting

held on 17.10.2022 at 1:00 p.m.

venue: Conference room

The meeting is presided over by  
Dr. Chan Miah Ahmed, Principal cum  
Chairman to the Academic Committee.

### Agenda of the meeting:

- ① Holding of Sessional Examination of UG Ist, 3rd & 5th Semester/2022.
- ② Academic Environment Improvement
- ③ Misc.

### Sign. of the Attended Members

- ① Chan Miah Ahmed
- ② Manoj Kumar
- ③ Sanowar Hussain
- ④ Harmit De
- ⑤ Badal Karmakar
- ⑥
- ⑦ Nand Kumar Brahma
- ⑧ Jaya Dey
- ⑨ John Jubraj Wang
- ⑩
- ⑪

At the outset the Principal welcomes all the members present in the meeting. Initiating the discussion, the Principal elaborated that the Academic Committee Meeting is expected to improve the academic environment of the college. After a threadbare discussion the following decisions are taken unanimously.



Resolution No. 1: Resolved that the 4th, 5th and 6th Semester Sessional Examinations be held from 01.11.2022 to 05.11.2022. The programme of the examination to be notified by the Principal.

Resolution No. 2: All Heads of the Department are entrusted with the responsibilities of look into the matter of holding regular classes of respective department and other related academic works.

Resolution No. 3: It is resolved that faculty members are to extend necessary cooperation with the HOD for improvement of academic matters of the Departments.

The meeting ended with the vote thanks from the Chair.

Approved

17/10/22  
Principal  
Fakiragram College

## OFFICE OF THE PRINCIPAL

**FAKIRAGRAM COLLEGE**

P.O.- Fakiragram Dist. :- Kokrajhar, B.T.A.D. (ASSAM)

Phone No.: 03661/295600

E-mail : [fakiragramcollege@rediffmail.com](mailto:fakiragramcollege@rediffmail.com)Website: [Fakiragramcollege.ac.in](http://Fakiragramcollege.ac.in)

Memo:FC/Pri/5/2021-22/

Dated:03-12-2021

To,  
The Assistant Professor (All)  
Fakiragram College

Sub: Engagement as Mentor


Sir/ Madam,

I am pleased to inform all concerned that the following Asstt. Professors have been engaged as mentor of the students as shown against their name. All mentors are requested to extend all round guidance to the students as per NAAC guidelines.

SI No.	Name	Department	Roll No.	Semester	Total No. of students
1	Dr. Hasmot Ali	History	1-31	1 <sup>st</sup>	30
2	Mr. Anowarul Islam	Political Science	33-66	1 <sup>st</sup>	30
3	Mr. Tarun Kr. Das	Economics	68-104	1 <sup>st</sup>	30
4	Mr. Samaresh Nath	Education	106-147	1 <sup>st</sup>	30
5	Dr. Chhanda Saha Roy	Economics	149-192	1 <sup>st</sup>	30
6	Mrs. Smita Devi	Assamese	193-229	1 <sup>st</sup>	30
7	Mrs. Jaya Dey	Bengali	230-266	1 <sup>st</sup>	30
8	Mr. Rajendra Prasad Roy	English	267-85	1 <sup>st</sup>	30
9	Mr. Manik Narzary	Bodo	314-322	1 <sup>st</sup>	28

Continued

10	Mrs. Jamuna Basumatary	Bodo	1-39	3 <sup>rd</sup>	30
11	Dr. Manoj Kr. Brahma	Bodo	40-75	3 <sup>rd</sup>	30
12	Dr. Adit Ch. Deka	Assamese	76-120	3 <sup>rd</sup>	30
13	Dr. Prabir Kr. Das	Economics	121-158	3 <sup>rd</sup>	30
14	Dr. Ranjit Kr. Das	Education	162-199	3 <sup>rd</sup>	30
15	Mr. Sanowar Hussain	Education	202-253	3 <sup>rd</sup>	30
16	Dr. Monoranjan Roy	English	254-309	3 <sup>rd</sup>	30
17	Mr. Kuddus Ali	Political Science	311-332	3 <sup>rd</sup>	12
18	Mrs. Gayatri Das	Bengali	1-37	5 <sup>th</sup>	30
19	Mr. Chitto Ranjan Borgayary	TTM	38-76	5 <sup>th</sup>	31
20	Mr. Jhon Jubraj Islary	Folklore	77-126	5 <sup>th</sup>	31
21	Mr. Nayan Jyoti Talukdar	TTM	128-188	5 <sup>th</sup>	31
22	Dr. Nijwam Gwara Brahma	History	193-35	5 <sup>th</sup>	31

  
 (Dr. Chan Miah Ahmed)  
 Principal  
 Fakiragram College

**Recommendations of Feedback Analysis Committee**

**Session: 2020-21**

After receiving the feedback forms from the students, the Feedback Analysis Committee has minutely analyzed and prescribed the following recommendations and forwarded the same to the Principal, Fakiragram College for necessary action:

1. Teachers are to be advised to complete the course on time;
2. The fast learners are to be advised to enroll for online learning courses for updating of their knowledge.
3. The teachers are to be recommended to take classes by using ICT for imbibing the importance of ICT to cope up with the prevailing employment market.
4. The office staff are to be recommended to facilitate more time to solve the issues of the students.

*Anowarul Islam*

Signature of Convenor: (Mr. Anowarul Islam)

*Tarun Kumar Das*

Signature of Member: (Mr. Tarun Kumar Das)

*Rajendra Prasad Roy*

Signature of Member: (Mr. Rajendra Prasad Roy)

FAKIRAGRAM COLLEGE, FAKIRAGRAM  
ACADEMIC AUDIT (INTERNAL AUDIT)

Department: English

Session: 2017-18

Name of the Department	English
Audit Team	1. Dr. Banabina Brahma ,Principal, Kokrajhar Govt. College
	2. Mrs. Anjalee Basumatary , Co-ordinator IQAC Kokrajhar Govt. College

SECTION: 1 CURRICULAR ASPECTS			
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Course Offered	Major, General, Elective	Good
ii.	Annual Academic Plan	Prepared and followed	Good
iii.	Coverage of Syllabus	As per Academic Plan 100% of the syllabus is completed.	Good
iv.	Average % of Attendance	a) Teaching Staff: 95% & above b) Students: 80% & above	Good
v.	Participation of the Department in the courses offered by other departments	Elective English is offered as a general subject for majors in other subjects or in pass course.	Good
vi.	Pattern of Programmes	Major & General Course System (Semester)	Good
vii.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	Good
viii.	Feedback from the Stakeholders	Feedback on curriculum has taken from the students	Good



SECTION: 3		EVALUATION PROCESS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Conduct of Internal Examination	Class Tests & Sessional Examinations are conducted. The answer scripts are shown to the students regularly and necessary suggestions are given by Faculty Members to improve their writing skill.	Good
ii.	Maintenance of Marks Register	Marks scored by the students are recorded in the Marks Register.	Good
iii.	Results of University Examinations	Major: 2	Good
iv.	Examination related grievances	No grievances from the students and parents were observed. Examination process is very transparent.	Good

  
(Dr. Banabina Brahma)

Principal  
Kokrajhar Govt. College, Kokrajhar  
Principal  
Kokrajhar Govt. College  
Kokrajhar



Mrs. Anjalee Basumatary  
Co-ordinator, IQAC, Kokrajhar  
Govt. College  
Co-ordinator, IQAC  
Kokrajhar Govt. College  
Kokrajhar

FAKIRAGRAM COLLEGE, FAKIRAGRM  
ACADEMIC AUDIT (INTERNAL AUDIT)

Department: English

Session: 2018-19

Name of the Department	History
Audit Team	1. Dr.Banabina Brahma Principal, Kokrajhar Govt. College
	2. Mrs.Anjali Basumatary Co-ordinator IQAC Kokrajhar Govt. College

SECTION: 1 CURRICULAR ASPECTS			
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
ix.	Course Offered	Major, General, Elective	Good
x.	Annual Academic Plan	Prepared and followed	Good
xi.	Coverage of Syllabus	As per Academic Plan 100% of the syllabus is completed.	Good
xii.	Average % of Attendance	c) Teaching Staff: 95% & above d) Students: 80% & above	Good
xiii.	Participation of the Department in the courses offered by other departments	Elective English offered as a general subject for majors in other subjects or in pass course.	Good
xiv.	Pattern of Programmes	Major & General Course System (Semester)	Good
xv.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	Good
xvi.	Feedback from the Stakeholders	Feedback on curriculum has taken from the students	Good

SECTION: 3		EVALUATION PROCESS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
v.	Conduct of Internal Examination	Class Tests & Sessional Examinations are conducted. The answer scripts are shown to the students regularly and necessary suggestions are given by Faculty Members to improve their writing skill.	Good
vi.	Maintenance of Marks Register	Marks scored by the students are recorded in the Marks Register.	Good
vii.	Results of University Examinations	Major: 04 General:	Good
viii.	Examination related grievances	No grievances from the students and parents were observed. Examination process is very transparent.	Good

  
(Dr. Banabina Brahma)

Principal  
Kokrajhar Govt. College, Kokrajhar  
Principal  
Kokrajhar Govt. College  
Kokrajhar



Mrs. Anjali Basumatary  
Co-ordinator, IQAC, Kokrajhar  
Govt. College  
Co-ordinator, IQAC  
Kokrajhar Govt. College  
Kokrajhar

FAKIRAGRAM COLLEGE, FAKIRAGRM  
ACADEMIC AUDIT (INTERNAL AUDIT)

Department: English

Session: 2021-22

Name of the Department	English
Audit Team	1. Dr. Banabina Brahma Principal, Kokrajhar Govt. College
	2. Mr. Parushtam Vaskar Narzary Co-ordinator IQAC Kokrajhar Govt. College

SECTION: 1		CURRICULAR ASPECTS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
xxiii.	Course Offered	Major, General, Elective	Good
xxiv.	Annual Academic Plan	Prepared and followed	Good
xxv.	Coverage of Syllabus	As per Academic Plan 100% of the syllabus is completed.	Good
xxvi.	Average % of Attendance	i) Teaching Staff: 95% & above	Good
		j) Students: 80% & above	
xxvii.	Participation of the Department in the courses offered by other departments	Elective English offered as a general subject for majors in other subjects or in pass course.	Good
xviii.	Pattern of Programmes	Major & General Course System (Semester)	Good
xxix.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	Good
xl.	Feedback from the Stakeholders	Feedback on curriculum has taken from the students	Good

**Fakiragram College, Fakiragram**  
**ACADEMIC AUDIT (INTERNAL AUDIT)**

Department: BENGALI

Session: 2017-18

Name of the Department	Bengali
Audit Team	1. Dr. Banabina Brahma, Principal, Kokrajhar Govt. College
	2. Mrs. Anjalee Basumatary, Coordinator IQAC, Kokrajhar Govt. College

SECTION: 1		CURRICULAR ASPECTS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Course Offered	MIL, Major	Good
ii.	Annual Academic Plan	Prepared and followed	Good
iii.	Coverage of Syllabus	100% of the syllabus is completed as per the Academic Plan	Good
iv.	Average % of Attendance	a) Teaching Staff: 95% & above b) Students: 80% & above	Good
v.	Participation of the Department in the courses offered by other departments	Bengali is offered as a general subject for majors in other subjects or in pass course	Good
vi.	Pattern of Programmes	Major & MIL Course System (Semester)	Good
vii.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	Good
viii.	Feedback from the Stakeholders	Feedback on curriculum was taken from the students	Good

SECTION: 3		EVALUATION PROCESS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Conduct of Internal Examination	Class Tests, Sessional Tests, Examinations are conducted. The answer scripts are shown to the students regularly and necessary suggestions are given by Faculty Members to the students individually for improvement.	Good
ii.	Maintenance of Marks Register	All Examinations' Marks scored by the students are recorded in the Marks Register	Good
iii.	Results of University Examinations	Major: 100%	Good
iv.	Examination related grievances	No grievances from the students and parents were observed. Examination process are very transparent	Good

  
(Dr. Banabina Brahma)

Principal  
Kokrajhar Govt. College, Kokrajhar

Principal  
Kokrajhar Govt. College  
Kokrajhar



Mrs. Anjalee Basumatary  
IQAC Coordinator  
Kokrajhar Govt. College, Kokrajhar  
Co-ordinator, IQAC  
Kokrajhar Govt. College  
Kokrajhar


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Fakiragram College, Fakiragram  
ACADEMIC AUDIT (INTERNAL AUDIT)


Department: BENGALI

Session:2018-19

Name of the Department	Bengali
Audit Team	1. Dr. Banabina Brahma, Principal, Kokrajhar Govt. College
	2. Mrs. Anjalee Basumatary, Coordinator IQAC, Kokrajhar Govt. College

SECTION: 1 CURRICULAR ASPECTS			
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Course Offered	MIL, Major	Good
ii.	Annual Academic Plan	Prepared and followed	Good
iii.	Coverage of Syllabus	100% of the syllabus is completed as per the Academic Plan	Good
iv.	Average % of Attendance	a) Teaching Staff: 95% & above	Good
		b) Students: 80% & above	
v.	Participation of the Department in the courses offered by other departments	Bengali is offered as a general subject for majors in other subjects or in pass course	Good
vi.	Pattern of Programmes	Major & MIL Course System (Semester)	Good
vii.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	Good
viii.	Feedback from the Stakeholders	Feedback on curriculum was taken from the students	Good

SECTION: 3		EVALUATION PROCESS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Conduct of Internal Examination	Class Tests, Sessional Tests, Examinations are conducted. The answer scripts are shown to the students regularly and necessary suggestions are given by Faculty Members to the students individually for improvement.	Good
ii.	Maintenance of Marks Register	All Examinations' Marks scored by the students are recorded in the Marks Register	Good
iii.	Results of University Examinations	Major: 100%	Good
iv.	Examination related grievances	No grievances from the students and parents were observed. Examination process are very transparent	Good

  
 (Dr. Barabina Brahma)  
 Principal  
 Kokrajhar Govt. College, Kokrajhar  
 Principal  
 Kokrajhar Govt. College  
 Kokrajhar

  
 Mrs. Anjalee Basumatary  
 IQAC Coordinator  
 Kokrajhar Govt. College, Kokrajhar  
 Co-ordinator, IQAC  
 Kokrajhar Govt. College  
 Kokrajhar



FAKIRAGRAM COLLEGE, FAKIRAGRM  
ACADEMIC AUDIT (INTERNAL AUDIT)

Department: Political Science

Session: 2017-18

Name of the Department	Political Science
Audit Team	1. Dr. Banabina Brahma, Principal, Kokrajhar Govt. College
	2. Anjalee Basumatary, Co-ordinator, IQAC, Kokrajhar Govt. College

SECTION: 1		CURRICULAR ASPECTS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Course Offered	General, Major	good
ii.	Annual Academic Plan	Prepared and followed	good
iii.	Coverage of Syllabus	100% of the syllabus is completed as per the Academic Plan	good
iv.	Average % of Attendance	a) Teaching Staff: 95% & above b) Students: 80% & above	good
v.	Participation of the Department in the courses offered by other departments	Elective Political Science offered as a general subject for majors in other subjects or in pass course	good
vi.	Pattern of Programmes	Major & Elective Course System (Semester)	Good
vii.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	Good
viii.	Feedback from the Stakeholders	Feedback on curriculum was taken from the students	Good

SECTION: 2		TEACHING & LEARNING	
I.	No. of Students enrolled in Degree Course	Major: 12 ( 1 <sup>st</sup> Sem)	Good
		General : 148 ( 2 <sup>nd</sup> Sem)	
II.	No. of Permanent Faculty	Asstt. Professor:03	Good
		Non-Sanctioned Asstt. Professor: 01	
III.	Teachers' Diary	Prepared and maintained	Good
IV.	Conduct of Classes	Mutually by dividing the syllabus	Good

V.	Innovative process adopted in teaching learning	Conventional Class Room teaching is blended with reasonable use of Black Board. Class Room teaching is supplemented with seminar, quiz, group discussion etc.	Good
VI.	Tutorials	Two tutorial classes were taken as follows: First Semester: 01 Third Semester: 01 Fifth Semester: 01	Good
VII.	Remedial/ Special Classes	Remedial and Special Classes are taken as per students' requirements.	Good
VIII.	Mentoring to the Students on Academic course & matters	Each teacher is assigned 30 students. They meet at least once in a week to discuss, clarify and verify various problems related with academic as well as will personal matters	Good
IX.	Seminar/ Workshop/ Special Lecture	Departmental Seminars are conducted at times.	Good
X.	Students' Activities	Papers presentation, Quiz, Assignment Writing, Group Discussion etc.	Good
XI.	Departmental Meeting	Departmental meetings amongst concerned teachers held from time to time for discussing different academic issues.	Good
XII.	Outgoing Students' Feedback	Feedback is taken from the Outgoing Students and the same is analysed.	Good
XIII.	Grievances related to teaching and learning	Grievances are met promptly by the faculties.	Good

SECTION: 3		EVALUATION PROCESS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Conduct of Internal Examination	Sessional tests are held as internal exams in accordance with instructions given.	Good
ii.	Maintenance of Marks Register	Marks scored by the students are recorded in the Marks Register.	Good
iii.	Results of University Examinations	Major: 07 General: 26	Good
iv.	Examination related grievances	Grievances relating to University exams are addressed by the University and grievances belonging to sessional exams are met by the department.	Good



Anjalee Basumatary,  
Co-ordinator, IQAC,  
Kokrajhar Govt. College  
Co-ordinator, IQAC  
Kokrajhar Govt. College  
Kokrajhar:



Dr. Bahabina Brahma,  
Principal, Kokrajhar Govt. College

Principal  
Kokrajhar Govt. College  
Kokrajhar

FAKIRAGRAM COLLEGE, FAKIRAGRM  
ACADEMIC AUDIT (INTERNAL AUDIT)

Department: Political Science

Session: 2019-20

Name of the Department	Political Science
Audit Team	3. Dr. Banabina Brahma, Principal, Kokrajhar Govt. College
	4. Anjalee Basumatary, Co-ordinator, IQAC, Kokrajhar Govt. College

SECTION: 1 CURRICULAR ASPECTS			
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
xvii.	Course Offered	General, Major	Good
xviii.	Annual Academic Plan	Prepared and followed	Good
xix.	Coverage of Syllabus	100% of the syllabus is completed as per the Academic Plan	Good
xx.	Average % of Attendance	e) Teaching Staff: 95% & above f) Students: 80% & above	Good
xxi.	Participation of the Department in the courses offered by other departments	Elective Political Science offered as a general subject for majors in other subjects or in pass course	Good
xxii.	Pattern of Programmes	Major & Elective Course System (Semester)	Good
xxiii.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	Good
xxiv.	Feedback from the Stakeholders	Feedback on curriculum was taken from the students	Good

SECTION: 3			
EVALUATION PROCESS			
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
ix.	Conduct of Internal Examination	Sessional tests are held as internal exams in accordance with instructions given.	Good
x.	Maintenance of Marks Register	Marks scored by the students are recorded in the Marks Register.	Good
xi.	Results of University Examinations	Major: 13	Good
		General: 45	
xii.	Examination related grievances	Grievances relating to University exams are addressed by the University and grievances belonging to sessional exams are met by the department.	Good



Anjalee Basumatary,  
Co-ordinator, IQAC,  
Kokrajhar Govt. College  
Co-ordinator, IQAC  
Kokrajhar Govt. College  
Kokrajhar;



Dr. Banabina Brahma,  
Principal, Kokrajhar Govt. College  
Principal  
Kokrajhar Govt. College  
Kokrajhar

FAKIRAGRAM COLLEGE, FAKIRAGRAM

ACADEMIC AUDIT (INTERNAL AUDIT)

Department: EDUCATION

Session: 2017-18

Name of the Department	EDUCATION
Audit Team	1. Dr. Banabina Brahma, Principal, Kokrajhar Govt. College
	2. Anjalee Basumatary Co-ordinator IQAC Kokrajhar Govt. College

SECTION: 1 CURRICULAR ASPECTS			
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Course Offered	BA-Major, General, Elective	Good
ii.	Annual Academic Plan	Prepared and followed	Good
iii.	Coverage of Syllabus	As per Academic Plan 100% of the syllabus is completed.	Good
iv.	Average % of Attendance	a) Teaching Staff: 95% & above b) Students: 80% & above	Good
v.	Participation of the Department in the courses offered by other departments	Elective Education offered as a general subject for majors in other subjects or in pass course.	Good
vi.	Pattern of Programmes	BA Major & General Course System (Semester)	Good
vii.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges		Good
viii.	Feedback from the Stakeholders	Feedback on curriculum has taken from the students	Good

SECTION: 3		EVALUATION PROCESS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Conduct of Internal Examination	Class Tests & Sessional Examinations are conducted. The answer scripts are shown to the students regularly and necessary suggestions are given by Faculty Members to improve their writing skill.	Good
ii.	Maintenance of Marks Register	Marks scored by the students are recorded in the Marks Register.	Good
iii.	Results of University Examinations	Major: 13	Good
		General: 03	
iv.	Examination related grievances	No grievances from the students and parents were observed. Examination process is very transparent.	Good

  
(Dr. Banabina Brahma)

Principal  
Kokrajhar Govt. College, Kokrajhar

Principal  
Kokrajhar Govt. College  
Kokrajhar



Anjalee Basumatary  
Co-ordinator, IQAC, Kokrajhar  
Govt. College

Co-ordinator, IQAC  
Kokrajhar Govt. College  
Kokrajhar

FAKIRAGRAM COLLEGE, FAKIRAGRM  
ACADEMIC AUDIT (INTERNAL AUDIT)

Department: EDUCATION

Session: 2021-22

Name of the Department	EDUCATION
Audit Team	9. Dr. Banabina Brahma Principal, Kokrajhar Govt. College
	10. Mr. Parushtam Vaskar Narzary Co-ordinator IQAC Kokrajhar Govt. College

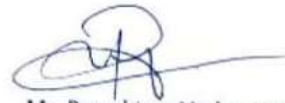
SECTION: 1 CURRICULAR ASPECTS			
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
xxiii.	Course Offered	Major, General, Elective	Good
xxiv.	Annual Academic Plan	Prepared and followed	Good
xxv.	Coverage of Syllabus	As per Academic Plan 100% of the syllabus is completed.	Good
xxvi.	Average % of Attendance	i) Teaching Staff: 95% & above	Good
		j) Students: 80% & above	
xxvii.	Participation of the Department in the courses offered by other departments	Elective Education offered as a general subject for majors in other subjects or in pass course.	Good
xxviii.	Pattern of Programmes	Major & General Course System (Semester)	Good
xxix.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	Good
xl.	Feedback from the Stakeholders	Feedback on curriculum has taken from the students	Good



SECTION: 3		EVALUATION PROCESS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
xvii.	Conduct of Internal Examination	Class Tests & Sessional Examinations are conducted. The answer scripts are shown to the students regularly and necessary suggestions are given by Faculty Members to improve their writing skill.	Good
xviii.	Maintenance of Marks Register	Marks scored by the students are recorded in the Marks Register.	Good
xix.	Results of University Examinations	Major: 04(W/4)	Good
		General: All pass	
xx.	Examination related grievances	No grievances from the students and parents were observed. Examination process is very transparent.	Good

  
(Dr. Banabina Brahma)

Principal  
Kokrajhar Govt. College, Kokrajhar  
Principal  
Kokrajhar Govt. College  
Kokrajhar



Mr. Parashtam Vaskar Narzary  
Co-ordinator, IQAC, Kokrajhar  
Govt. College  
Co-ordinator, IQAC  
Kokrajhar Govt. College  
Kokrajhar

Fakiragram College, Fakiragram  
ACADEMIC AUDIT (INTERNAL AUDIT)

Department: Bodo

Session: 2017-18

Name of the Department	Bodo
Audit Team	1. Dr. Banabina Brahma, Principal, Kokrajhar Govt. College
	2. Mrs. Anjalee Basumatary, Co-ordinator IQAC, Kokrajhar Govt. College

SECTION: 1		CURRICULAR ASPECTS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Course Offered	MIL, Elective(BDL), Major	Good
ii.	Annual Academic Plan	Prepared and followed	Good
iii.	Coverage of Syllabus	100% of the syllabus is completed as per the Academic Plan.	Good
iv.	Average % of Attendance	a) Teaching Staff: 95% & above	Good
		b) Students: 80% & above	
v.	Participation of the Department in the courses offered by other departments	Elective Bodo(BDL) is offered as a general subject for majors in other subjects or in pass course.	Good
vi.	Pattern of Programmes	Major & Elective Course System (Semester)	Good
vii.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	Good
viii.	Feedback from the Stakeholders	Feedback on curriculum was taken from the students	Good

SECTION: 3		EVALUATION PROCESS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Conduct of Internal Examination	Class Tests, Sessional Tests, Examinations are conducted. The answer scripts are shown to the students regularly and necessary suggestions are given by Faculty Members to the students individually for improvement.	good
ii.	Maintenance of Marks Register	All Examinations' Marks scored by the students are recorded in the Marks Register.	good
iii.	Results of University Examinations	Major: 100% Elective Bodo(BDL): 66.66%	good
iv.	Examination related grievances	No grievances from the students and parents were observed. Examination processes are very transparent.	good



(Dr. Banabina Brahma)

Principal

Kokrajhar Govt. College, Kokrajhar  
Principal  
Kokrajhar Govt. College  
Kokrajhar



Mrs. Anjalee Basumatary

IQAC Coordinator

Kokrajhar Govt. College, Kokrajhar  
Co-ordinator, IQAC  
Kokrajhar Govt. College  
Kokrajhar

Fakiragram College, Fakiragram  
ACADEMIC AUDIT (INTERNAL AUDIT)

Department: Bodo

Session: 2021-22

Name of the Department	Bodo
Audit Team	1. Dr. Banabina Brahma, Principal, Kokrajhar Govt. College
	2. Mr. Puroshottam Vaskar Narzary, Co-ordinator IQAC, Kokrajhar Govt. College

SECTION: 1 CURRICULAR ASPECTS			
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Course Offered	MIL, Elective(BDL), Major	good
ii.	Annual Academic Plan	Prepared and followed	good
iii.	Coverage of Syllabus	100% of the syllabus is completed as per the Academic Plan.	good
iv.	Average % of Attendance	a) Teaching Staff: 95% & above	good
		b) Students: 80% & above	
v.	Participation of the Department in the courses offered by other departments	Elective Bodo(BDL) is offered as a general subject for majors in other subjects or in pass course.	good
vi.	Pattern of Programmes	Major & Elective Course System (Semester)	good
vii.	Participation of full-time teachers in various bodies of the universities/ Autonomous Bodies/ Other Colleges	Nil	good
viii.	Feedback from the Stakeholders	Feedback on curriculum was taken from the students	good

SECTION: 3		EVALUATION PROCESS	
Sl. No.	Particulars	Observation	Remarks (Excellent/ Very Good/ Good)
i.	Conduct of Internal Examination	Class Tests, Sessional Tests, Examinations are conducted. The answer scripts are shown to the students regularly and necessary suggestions are given by Faculty Members to the students individually for improvement.	good
ii.	Maintenance of Marks Register	All Examinations' Marks scored by the students are recorded in the Marks Register.	good
iii.	Results of University Examinations	Major: 100% Elective Bodo(BDL): 83.33%	good
iv.	Examination related grievances	No grievances from the students and parents were observed. Examination processes are very transparent.	good

  
(Dr. Bahubina Brahma)

Principal

Kokrajhar Govt. College, Kokrajhar

Principal  
Kokrajhar Govt. College  
Kokrajhar



Mr. Puroshottam Vaskar Narzary

IQAC Coordinator

Kokrajhar Govt. College, Kokrajhar

Co-ordinator, IQAC  
Kokrajhar Govt. College  
Kokrajhar